

# John G. Shedd Aquarium

## FISHES DEPARTMENT INTERNSHIP APPLICATION

Number: \_\_\_\_\_ Mailing Address: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**No paid internships are available. Please mark the appropriate response:**

- I am still very interested in any volunteer internship opportunities.
- Please remove my name from consideration at this time.

**Note: The Fishes Department does not work with the whales, dolphins, or otters. If this is your interest, apply for the marine mammals internship.**

**Please check area(s) of interest:\*\***

- Amazon Rising** (*piranhas, cichlids, freshwater stingrays, frogs, turtles, snakes, birds and insects*)
- Galleries** (diverse collection of fishes, invertebrates, amphibians and reptiles)
- Quarantine** (new animal acquisitions, disease diagnosis and management, treatment procedures)
- Animal Programs** (large variety of animals – inc. reptiles, aquatic animals, birds and mammals)
- Wild Reef** (sharks, stingrays, saltwater fishes, corals)
- Special Exhibits** (*temperate saltwater animals, jellies, seahorses, corals, live foods*)

**\*\*Please note: No All area positions each season.**

Interns are required to work 24 to 40 hours a week for a minimum of three months.

The shift hours are usually from 7 a.m. to 4 p.m., but can vary with each internship and often include weekends and holidays.

Please indicate which season(s) you are available to work (please mark all appropriate spaces and indicate available dates). If you have any special restrictions during the time frame indicated, please list those in the space provided. (E.g.: "I am in classes Mon., Wed. and Fri. until noon." or "Due to my part-time job, I am unavailable Thurs. and Sat. evenings.")

**SPRING** (Start: ~January; end: ~April) Available from \_\_\_\_\_ to \_\_\_\_\_  
Restrictions: \_\_\_\_\_ Application deadline: Dec. 15;  
decision notification: Jan. 15

**SUMMER** (Start: ~May; end: ~August) Available from \_\_\_\_\_ to \_\_\_\_\_  
Restrictions: \_\_\_\_\_ Application deadline: March  
15; decision notification: April 15

**FALL** (Start: ~September; end: ~December) Available from \_\_\_\_\_ to \_\_\_\_\_  
Restrictions: \_\_\_\_\_ Application deadline:  
Aug 15; decision notification: Sept. 15

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**For your application to be considered, we must receive the following items:**

1. Resume, indicating education and employment experiences. Please include any aquatic closed-system care or home aquarium experience
2. Cover letter, indicating reasons for interest in an internship with our program.
3. Reference list with at least three individuals whom we may contact to vouch for your character and/or work ethic. (Please provide addresses and phone numbers.)
4. Two letters of professional/academic recommendation.
5. Internship application form, completed and signed.
6. Pre-employment inquiry release, completed and signed.
7. Background information release authorization, completed and signed.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please send your application packet with the above items to:  
Carol Rudin, Administrative Assistant Fishes Department John  
G. Shedd Aquarium 1200 South Lake Shore Drive Chicago, IL  
60605 Your application materials may also be faxed to: 312-  
939-0215